

Cultus Lake Community Assoc. Exec. Meeting of Sept. 13 2011

Minutes

Present: Dave Clyne (Chair), Nancy den Boesterd, Nora Lowe, Barry Cornfield, Lewis Kirkness, Mark Tole (Secretary), Margie Wilson, Lorna Griffeth, Sheryl Henderson, Janet Gibson

1. Call to order 7:09 pm.
2. Agenda. Following changes to agenda.
  - Approval of previous minutes added to end of agenda (16.1)
  - Treasurer's report changed to 16.2
3. Dave expressed sincere thanks to the executive committee, Virginia, Jane, Margie, Joanne, Barry and Gary for all their work with the executive during the past Term. Margie on behalf of the committee expressed appreciation for all the hard work Dave has put in as President over his last two terms in the position. Dave welcomed Janet, Nancy and Mark, the three new directors voted in at the August AGM.
  - New Officers: President: To be selected in October.
  - Vice President [for two months] – Dave
  - Secretary: Mark
  - Treasurer: Nora
4. Approval of August 9, 2011, minutes which were changed to 16.1 on the Agenda.
5. Old Business.
  - 5-1. Discussion of different logo formats. Motion: Moved by Lewis, seconded by Barry: that we accept the latest logo with the green/blue combination and adapt the writing as necessary when we start to use it. Motion was carried.
  - 5-2. The Nominating Committee will keep a list of potential interested candidates for the CLCA Executive. List maintained by Secretary.
  - 5-3. Nora initiated a discussion about the need for two General Meetings during the year (April and August). She felt due to poor attendance one meeting may be sufficient. Janet outlined the Constitution requires two meetings per year: one General and one Extraordinary.
  - 5-4. Revised executive roles have been posted on the CLCA website.
6. Treasurer's report moved to agenda item 16.2
7. Park Board Report – Margie
  1. Cultus Lake Park cabins Bylaw #2011-10 amended fines adopted.
  2. Sunnyside Campground Bylaw #2009-4 repealed. Regulations, fee charges and fines adopted.
  3. Letter to go to GVRD expressing dissatisfaction with incinerating garbage.
  4. Development variance request for 520 Park deferred on over height garage. Permit missing.

5. CAO concern about commercial signs located in Park. Review Panel Committee recommends this matter be deferred until more history available.
6. Report from meeting with FVRD on Sasha's website. The committee will meet in Sept. 2011.
8. Community School update. Lorna reports money from a portion of the funds left in the accounts of the Chilliwack Bingo Society were dispersed to the school.
9. COP and Park Patrol report will be given by Lewis at the next CLCA meeting.
10. CLPB Committee updates - nil.
11. Market in the Park. Lorna is going to present her report on this year's Market in the Park at the next CLCA meeting. Funds raised by Market in the Park have been designated to improvements in the Park such as: hanging baskets in the Mall, watering systems and other additions to the Park. The Health Board's concerns about food vendors were discussed. Motion moved by Lewis and seconded Barry: Lorna be confirmed as Manager of Market in the Park for next year.  
Carried.  
Motion by Mark and seconded by Barry: That Market in the Park reimburse Lorna for half the cost of a new printer and ink for Market in the Park.
12. Newsletter update: A discussion about a suggested article in the Cultus Lake View by Market vendor. It was agreed that the article was more of an ad and it could be included using the same pricing structure for all View ads. Discussion and agreement that the present mix of ads and the amount of ads works well.
13. New Business:
  - 13.1 Dave met with Sacha Peter to discuss the Park Board budget reporting. He was told that the Board is provided quarterly financial snapshots or questions could be answered verbally or by writing commissioners.
  - 13.2 Barry will update the new CLCA Executive on the CLCA website.
14. Items for next Park Board Meeting:
  - update of August AGM
  - Market in the Park a real success, even with the June/July weather. The highest number of vendors was 57.
  - mention and display the new CLCA letterhead
15. Next Meeting: October 11, 7 pm in the staff room of the Community School.  
  
The new Executive members were excused at this point so the remaining former Executive members [Margie, Nora, Lewis, Barry, Dave] could discuss Minutes from several earlier meetings. A quorum was still in place. Margie took the minutes.
16. Review of previous Treasurer's reports and Executive minutes:
 

Recommendations are:

  1. Correct June and July minutes (treasurer's report) to correspond with August minutes. For website, only corrected August minutes need to be included. (No name was attached, but the amount was included.)

2. DAVE to email August minutes to former executive.
3. NORA and Jane are to go over July/August and August/September Treasurer's Reports and report back next meeting and to former executive.
4. The draft of the AGM minutes goes to Dave first, then to the whole executive. Barry will include them on the website as Draft.
5. DAVE to ask Virginia to lock all CLCA Executive and AGM Minutes that she has and put them onto disk and then into archives.
6. The secretary is to do this process annually after the AGM.
7. September 2011 treasurer's report is to be voted on at the October 2011 executive meeting.

17. Adjournment: 9:10 pm.