

## MINUTES OF THE CLCA EXEC. MEETING OF NOV. 10, 2009

PRESENT: Joanne Henderson, Helen Pauls, Barry Cornfield, Lewis Kirkness, Gary Sainiuk, Margie Wilson (chair), Jane Monesmith, Lorna Griffeth, Virginia O'Brien

REGRETS: Dave Clyne, Rachel Litchfield

1. Call To Order
  - the meeting was called to order at 7:03 pm
2. Approval of Agenda
  - LEWIS/BARRY, that the Agenda be approved as presented. CARRIED
3. Approval of Minutes of Oct. 6, 2009
  - BARRY/HELEN, that the Minutes be approved as circulated. CARRIED
4. Business Arising from the Minutes
  - 4.1 Flooding Follow Up Update
    - culverts and ditches have been cleared and are being monitored daily
    - the CAO sent a letter to the gravel company; a reply was received, but Contents are not known
    - MARGIE will ask for specific information about a light standard on Munroe Dr ; the pole seems precarious
  - 4.2 Amendment 21 Meeting
    - this was well attended; approx. 50 people, some from Columbia Valley, from the Chilliwack River Valley, from the Vedder Mtn Trail Assoc.
    - the speakers all had valid points of concern
    - among these concerns were number of logging trucks on the roads, location of cutting,
    - a petition was available to sign, indicating concern about watershed, hiking trails, spawning areas, etc.
    - Lorna sent a letter of concern to BC Timber Sales and the Ministry of Forests, and included a copy of the petition
    - Dave also sent a letter from CLCA
    - The Minutes of the Q&A session were sent to BCTS and Min. of Forests
    - Commissioner Peter indicated that CLPB had sent a letter about their concerns; there was some confusion about whether the letter had been received and Commissioner Peter was going to follow up
  - 4.3 FVRD Grant in Aid
    - we had decided to make an application to support the School's plans for Earth Day
    - Dave Lamson, met with the principal and assisted her in applying for funding of \$250
    - They also have another source of funding

5. Treasurer's Report

- deferred

6. Park Board Report

Oct 14, 2009

- motion carried that CLPB purchase 2 wreaths for placement at the cenotaph on Remembrance Day
- motion carried that the Lease Advisory and Review Cmte Terms of Reference be deferred to next Board Mtg
- some professional service costs have been reallocated from the Legal Expense account to the appropriate GL accounts
- motion carried that the Park Admin Office be closed from Dec. 28 to Jan 4
- Commissioner Peter reported verbally on the BC Timber Sales meeting and thanked CLCA for organizing the event. The Board had already been in contact via letter re their concerns

Oct. 28, 2009

- Minutes of the Design Panel Review Cmte and the Parking Task Force were received
- Memo from the CAO with draft of Lease Advisory and Review Cmte and Terms of Reference
- Letter from a resident re hiring a consultant on campground management to advise on ways to improve Sunnyside and maximize revenues. Consultant already contracted for this. Resident will contact the campground Manager, Jennifer Ouellette
- Letter from First Ave resident re naming the fire lanes along the waterfront for better communication of location in an emergency. Received
- Memo from campground Manager re plan for opening campground during the Olympics. Approved
- Report from CAO on commercial leaseholder meeting
- Main Beach parking lots winter hrs - open 7:00 am to 4:00 pm; if someone gets locked in, they will have only 1 reprieve; signage to this effect will be posted
- Memo from CAO re winter Park Patrol – 5 shifts in total, 3 on Patrol, 2 doing bylaw enforcement; times to vary so as not to be predictable; phone is active 24 hrs.
- Memo from CAO re Main Beach washrooms; open 9:00am to 4:00 pm; Plaza washroom will also be open, plus Esso station; a second washroom is being installed at the Esso station
- CL Admin policies approved: Staff Development, Future Plan Advisory Cmte Terms of Reference; Design Panel Review Cmte Terms of Reference

- Concern re parking at Main Beach lot overnight and cars in Main Beach Park; dealt with by Park Patrol; the gate had been inadvertently left unlocked in the latter case
- Bylaws: Emergency Program – third reading
- Sunnyside Campground, Cabins at Cultus lake, Vedder River Campground – second reading; sent back for revisions
- development variance permit application for 147 First St to extend deck 1 ft to accommodate wheelchair access. Approved.

#### General Remarks

- the FVRD Emergency Program has contacted the CLPB re accommodation during the Olympics ( all motel rooms are booked)
- should a disaster occur, ESS could use the Community Hall and maybe the campgrounds
- the FVRD Emergency Services Manager has conducted training sessions for CLPB staff
- the CLPB is looking into the feasibility of CL having its own Emergency Operations Centre
- JOANNE will discuss with the Emergency Program Manager whether she should be involved in a local Cmte re emergency preparedness
- There is no Board meeting on Nov. 11; next meetings are Nov 25, Dec. 9 (no other Dec mtg)
- There will be a change to lease transfer procedures, effective Jan 1, 2010; all documents must be received 4 weeks in advance of the application being presented to the Board ( previous time frame was 2 weeks); this is because of the volume of applications and the time required by staff to process everything

#### 7. Governance Update

- we are waiting for the final report from Soowahlie to be ready ; so no date has been set for the next meeting

#### 8. Community School Update

- they are thinking about approaching a local artist to make 3 light standard banners to be put up at the School
- they may approach the Board to see about additional banners for the light standards on Sunnyside
- it was suggested that pictures of such banners done at other schools/communities would help in their presentation to the Board
- JOANNE/BARRY that the CLCA support the School's banner project.  
CARRIED

#### 9. Website Update

- some new pictures have been posted
- Barry is looking for material to post

## 10. Community Safety Update

- Lewis presented some highlights from the Park Patrol's final Report
- There was an increase in activity at the Lake
- Staff were recruited from students of criminology
- Many staff returned from previous years
- This meant there was professionalism and experience in the Patrol
- The approach is one of being firm but fair, with a goal to establishing CL as a family park
- From Jan 1 09 to Sept. 30, 09 – 1,230 occurrences ( calls to PP or Sunnyside office); from Oct 1 08 to Jan 1 09 – 56 occurrences
- There are 4 zones: Zone 1:Sunnyside gatehouse, hook ups, seasonal and group sites; Zone 2:Sunnyside tenting and beaches ;Zone 3: residential areas with commercial area, Park Office, Columbia Valley Hwy to the Provincial Park boundary; Zone 4: west end residential Main Beach, Parmenter Rd, Community Hall and cabins
- Percentage of occurrences by Zone: Zone 1 – 23.1%; Zone 2 – 22.8%; Zone 3 – 39.3%; Zone 4 – 14.7%
- Percentage of occurrences by type: noise and fires – 29%; parking and driving – 13%; public consumption of alcohol/drugs – 8%; theft & stolen property – 7%; animal – 6%; suspicious person auto – 6%; vandalism – 6%; trespassing – 5%; assaults – 4%; assist emergency services – 3%; events on the lake – 3%; missing person – 2%; garbage – 1%; alarm calls – 1%; other – 4%
- It was noted that there was an increase in theft in Sunnyside, particularly in the off season, when PP is not staffed FT
- Comparison over 3 years: number of occurrences 07 – 787; 08 – 1314; 09 – 1230; number of warnings 07 – 2,333; 08 – 1701; 09 – 1937; evictions 07 – 820; 08 – 633; 09 – 792; fines 07 – 109; 08 – 55; 09 – 34; RCMP calls 07 – 40; 08 – 94; 09 – 35; dangerous/extremely disrespectful person 07 – 13; 08 – 13; 09 – 8; ambulance/fire 07 – 8; 08 – 28; 09 - 14
- Kiosk – percentage of types of vehicles for 09: residents – 69%; visitors – 27%; turnarounds – 14%: for 08: residents – 66.2%; visitors – 29.3%; turnarounds – 4.5%: for 07 – residents – 71.7%; visitors – 20.6%; turnarounds – 7.7%; for 06 – residents – 62.3%; visitors – 27%; turnarounds – 10.7%
- It was noted that this year the kiosk was open 7 days/wk between 2100 hrs and 0200 hrs.; on previous years it was open on Fri/Sat.

## 11. CLPB Committee Updates

- the Parking Task Force handed in their report before the Oct 31 deadline
- Design Panel Review Cmte : Terms of Reference as revised by the Cmte were approved by the Board
- The Cmte met to discuss the implications of having design guidelines for residential and commercial leaseholders
- The Cmte also discussed the washroom façade at the Plaza and referred the Board to specifications made at a previous Cmte meeting

- Future Plan Advisory Cmte Terms of Reference have been approved

#### 12. Market in the Park

- Lorna presented a budget, based on the past year's revenues
- VIRGINIA/GARY that we pay \$99 to have a listing in the Tourism Chilliwack's Visitors' Guide. CARRIED
- BARRY/JANE that we put budgeted plans for signage on hold until we have a better idea of income and that we review the commitment to purchase 10 tables, depending on the cost. CARRIED

#### 13. Newsletter Update

- Barry would like to see a breakdown of revenue and costs for each issue
- 12 pages is the maximum size; it is hard to fold with 12 pages
- Suggestions for articles – HELEN will do one on the fire dep't; historical topics – roller rink; fisheries; swim club

#### 14. Items for the Next CLPB Meeting

- signage for west side parking
- thank staff for work on Munroe
- question re safety of light standard on Munroe
- will sandboxes and perhaps bags be available to residents to use?

#### 15. New Business

- none

#### 16. Next Meeting

- traditionally, we have a social instead of a business meeting
- Thurs. Dec. 10 at 6:00 pm at Beethovens
- LORNA will make a reservation for approx. 15

#### 17. Adjournment

- the meeting adjourned at 8: 35 pm