

MINUTES OF THE CLCA EXEC. CMTE MEETING OF JULY 13, 2010

PRESENT: Dave Clyne (chair), Jane Monesmith, Joanne Henderson, Barry Cornfield, Gary Sainiuk, Helen Pauls, Lorna Griffeth, Lewis Kirkness, Virginia O'Brien

GUEST: Gail Matwichuk

REGRETS: Margie Wilson

1. Call To Order
 - the meeting was called to order at 7:03 pm
2. Approval of Agenda
 - addition under New Business: 13.3 Otesha Performance
 - the amended Agenda was approved by consensus
3. Approval of the Minutes of June 8, 2010
 - LEWIS/JOANNE that the Minutes be approved. CARRIED

GUEST: Two Concerns

- 1) there is evidence of people living near a side trail in the forested area between the School and the golf course
 - Evidence – garbage, tent and tarp, leanto, belongings, tree debris
 - This was reported and shown to the RCMP in April; the tent was removed
 - This was also reported to the Park Patrol and to a staff person at the CLPB office
 - Gail would like to see the CLCA sponsor a volunteer clean up day in the Fall
 - The tree debris has been a longstanding issue; it is a fire hazard
 - DAVE will contact the CLPB to discuss this, so we can work together
 - 2) invasive plant species; eg. English ivy
 - It was noted that there was a clean up of this plant at Sunnyside 2 years ago
 - There was also a report on the ivy prepared last year by a student
 - Gail was referred to the FVRD – Dave Lamson
 - They have an invasive species program
 - The FV Conservancy Group was also mentioned as a resource
4. Business Arising From Minutes
 - 4.1 Archives Update
 - Lorna has put past Minutes on disc
 - we will continue to review the binder of past documentation in the Fall
 - DAVE will see if Margie is interested in reviewing it
 - 4.2 Executive Roles and Tasks
 - the revisions made to the President's and Secretary's roles were accepted

- the list of tasks for the Treasurer were discussed and revised
- JANE will send out the revision by e-mail
- Margie will present her list at the next meeting
- Helen suggested that it would be helpful for potential and new Exec. members to have a list of tasks and expectations
- DAVE will provide a summary of tasks to add to the Aug. Agenda

4.3 Pot Luck with Soowahlie

- there has been no reply to date
- it was noted that Dave and Margie did a presentation to City Council on the launching of the Lieutenant Governor's canoe
- there was also a nice article in the Progress

4.4 Nominating Committee

- no report at this time
- report will be made at the next meeting

4.5 Governance Update

- Dave and Virginia asked for the Minutes of the last meeting and were told that there would be no Minutes because the Cmte was disbanded
- There is concern about leaving the process unfinished and the need for an accurate historical record
- The CLPB commissioners who served on the Cmte were contacted and they share this concern
- This will be discussed by the CLPB and a letter requesting the minutes may be sent
- The CLCA agreed that Dave and Virginia could also send a letter, if required

4.6 Geese

- Margie did raise this issue at the CLPB Meeting and made a request for further research at other communities re solutions

4.7 Letter to School Principal

- the letters to the departing principal and new vice principal were sent before the end of the school year

5. Treasurer's Report

Market in the Park		\$2,887.73
Plus Revenues:		
Market Rentals	1,655.00	
Table Rentals	45.00	
Parking Passes	450.00	
Newsletter Ads	435.00	
Total Revenues		<u>2,585.00</u>

5,472.73

Less Expenses:

Float	50.00
Office supplies	40.27
Post Cards	23.29
Signs	369.60
Tables	263.94
Assistant	160.00
Musician	100.00
Mailing of Newsletter	157.50
Seasonal Parking Passes	250.00
Hanging Baskets	500.00

Total Expenses 1,914.60
Balance as of July 13, 2010 \$3,558.13

CLCA \$ 1,614.27

Plus Revenues:

Bank Interest	.11
Membership Dues	10.00

Total Revenues 10.11
1,624.38

Less Expenses:

Nil

Balance as of July 13, 2010 \$1,624.38

Combined Balance as of July 13, 2010 \$ 5,182.51

Less:

CLPB In Trust 1,000.00

Bank Balance as of July 13, 2010 \$4,182.51

- BARRY/HELEN, that the Treasurer's Report be accepted. CARRIED

6. Park Board Report

June 16, 2010

- the Moorage Cmte Report was received: leaseholders and seasonal campers pay \$35/year; all others pay \$500/yr.

General comment – there seem to be too many variances coming forward

7. Community School Update

- nil

8. Community Safety Update

- this has been a bad year for bears; one had to be shot at Sunnyside
- the reserve road has been closed since Feb.
- the Fire dep't is trying to raise \$10,000 for a defibrillator

- stats for June – 154 occurrences; 130 verbal evictions; 287 verbal warnings; 12 written warnings; 1 office fine; 3 calls to RCMP

9. CLPB Cmte Updates

Future Plan Advisory – meets July 19th

- the CLPB is contacting the FVRD re funding for an update to the Plan in early 2011
- some bylaws and environmental requirements are now out of date

Design Panel Review Cmte – met June 16

- recommendations made re signage; that there be separate signs for Information/Directions and Attractions, with the Attraction signs having a blue border; that businesses have their logo only on their building/place of business; that the PB signs be wooden with carved lettering, painted white; that there be no regulations for non- permanent, non- fixed signs (eg Market in the Park)

10. Market in the Park

- it was agreed that bills for receipt books and printing ink would be paid to the Manager
- Aug. 7th will be the 10th anniversary of the Market
- Special events planned: giveaways by vendors, possibly STAR FM on site, entertainment, face painting (we need a contact for this), free giveaway at CLCA booth (water or freezies maybe), helium balloons
- DAVE will contact the Progress about the anniversary
- We will inform the Plaza businesses of this event; they may put a poster up
- We need a new storage cupboard for all the equipment
- LEWIS will follow up on this
- LEWIS will follow up on getting some pylons to replace the metal “reserved” signs (we could use 25 – 30 of them)
- Dave and Lorna met with the CAO re moving the market
- It is part of a long term plan re parking – they want to put in meters with 1 hr, 2 hr, all day choices next year and expand the parking area if needed
- This would not be for a few years
- They will let us choose another site that is visible from the road
- We will continue to collect opinions, but will inform people about the choice of site
- We may need additional tables for rent next year; we will keep note of when we run out

11. Newsletter Update

- When we go to 2x/yr, then we will remove the Fall advertising rate
- the two issues will come out in March and July
- Dave did talk to Brian Nokleby about a possible CLPB newsletter; Brain said to go ahead with our plans
- If we need more from the printer, we could increase by 50 copies
- We will put the change to twice a year, on the AGM Agenda

12. Items For the Next CLPB Meeting

- Market 10th Anniversary

13. New Business

13.1 AGM

- a draft Agenda was reviewed
- DAVE will check Roberts Rules of Order re location of Election of Officers
- if there is no rule, then we will have it after the Approval of the Minutes

13.2 Meeting with CAO

- it was suggested that we meet periodically with the CAO
- we will invite him to the Oct meeting
- we need to think about items for discussion

13.3 Otesha Performance

- this went well, attended by about 50 people

14. Next Meeting

- Aug. 10, 2010

15. Adjournment

- the meeting adjourned at 8:57 pm.