

MINUTES OF THE CLCA EXEC. MEETING OF APRIL 13, 2010

PRESENT: Joanne Henderson, Lorna Griffeth, Dave Clyne (chair), Lewis Kirkness, Barry Cornfield, Jane Monesmith, Margie Wilson, Virginia O'Brien

REGRETS: Helen Pauls, Gary Sainiuk

1. Call To Order
 - the meeting was called to order at 7:03 pm
2. Approval of Agenda
 - addition to Business Arising: 4.5 Flooding Update
 - agenda approved, as amended, by consensus
3. Approval of Minutes of Mar. 23, 2010
 - BARRY/LORNA that the Minutes be approved. CARRIED
4. Business Arising from Minutes
 - 4.1 Letter to Lieutenant Governor – Update
 - Dave and Margie were invited to attend the launching of the canoe at Ross Bay in Victoria on April 10
 - the carving of the Cultus Lake monster is on the bottom of the canoe, so that it scares the fish
 - the name of the canoe, Shxwtitostel, means “ a safe place to cross”
 - His Honour, Steven Point, said that it is a reconciliation canoe, to bring together First Nations and non- First Nations people
 - the group of invited guests and the public returned to Government House for the honouring ceremony and lunch
 - Gwen Point distributed the blankets that were used in the ceremony and one was given to Margie and Dave
 - It has an embroidery of a sea wolf on one corner
 - His Honour, Steven Point stated that the canoe will be coming to Cultus Lake, date TBA
 - It was decided that the CLCA did not now need to write a letter to the Canoe Festival organizers
 - It was suggested that the blanket be brought to the Spring General Meeting and that Dave report on the event
 - MARGIE will write a thank you letter
 - 4.2 CLASS Update
 - a Vedder Mountain Trials Assoc. representative attended the CLASS meeting on March 31
 - he stated that he is checking on Weyerhauser's plans for logging the cut blocks
 - 4.3 Archives Update

- Dave found some documents from 1998 relating to governance
- He and Virginia will review them before the next governance meeting
- One document he found from 1998 indicated that the CLPB is not statutorily protected from liability the same way that municipalities are
- BARRY will send out a list of dates for old Newsletters; he wants to scan as many as he can find
- We can mention this at the Spring General Meeting
- MARGIE will follow up with Nancy re items on Kevin Busswood's computer

4.4 Spring General Meeting

- there will be no one from the City attending, so we will take them off the Agenda
- we will announce the change of date for the AGM, to Aug. 29 and confirm that the Father's Day Fishing Derby is June 19th (not 20th as stated in the Newsletter)
- we will have the usual set up time of 11:00
- LORNA will ask for the sound system to be made available
- JOANNE will do refreshments
- BARRY and LEWIS will get the sign out
- Cy Donnelly asked for his item to be removed from the Agenda
- DAVE will do a brief report and include the canoe launch

4.5 Flooding Update

- Dave and Bob McRae are meeting with Brian Nokleby and Ron Campbell on April 21
- At the meeting, the topics of the emergency procedure for managing flooding, and the plan to erect a wall, will be raised
- Dave will also update Brian and Ron on the work that has been done up the mountain
- The water is draining off well now
- Only water from the gravel pit is now coming through the forest to Lakeshore Dr., and some of it may be surfacing in the parking lot

5. Treasurer's Report

- at the Spring General Meeting, the Treasurer posts an Interim Report, covering Aug. 2009 to March 2010
- it is also put on the back of the Agenda
- there are still some outstanding invoices from the Newsletter advertising
- MARGIE will follow up

Market in the Park	\$4, 548.77
Plus Revenues:	
Newsletter Advertisements	\$450.00
Less Expenses:	
March Printing of Newsletter	327.44

Christmas Gift re Printing	25.82		
Ad – Chilliwack Tourism	131.25		
Postage – Newsletter	149.94		
Misc.	16.59	651.04	
Balance as of April 13, 2010			\$4,347.73
CLCA		\$1,883.22	
Plus Revenues:			
Dues	\$ 5.00		
Interest	0.05		
		5.05	
Less Expenses:			
COP - safe	12.70		
Christmas Gift Baskets	70.00	82.70	
Balance as of April 13, 2010			\$1,805.57
Combined Balance as of April 13, 2010			\$6, 153.30

- BARRY/JOANNE that the Report be approved. CARRIED

6. Park Board Report March 24, 2010

- Santa's Funland – issues: not being used as stated in the lease; 2 security suites occupied
- The \$25 administrative fee that was kept back from the refunded \$250 deposit paid by a Sunnyside camper was refunded as well because of the late notice
- The information package included an extensive letter giving a legal opinion about privacy regulations as they relate to lease information
- A new and updated phone system was purchased through Chilliwack for \$11,000. This will save \$2,000 per yr. in operating costs and will save time with the addition of direct dial-in. A report on actual costs will be done by Oct. 13, 2010
- Regular financial reporting using a specific template will be required from both campgrounds
- The proposal to the Future Plan Cmte for cabins beside Tap-Ins was refused. A request was made for criteria/framework from the Future Plan Cmte to assist in updating the Park Use Plan and for future referrals
- Geese feces – the time to review the effect of softstakes/tape was extended to Aug., when the number of birds is at the maximum
- A document disclosure policy is to be presented on or before April 28. A FOI head for the CLPB has still to be appointed, as required by the Act
- Sewer service expansion – reconsideration of the motion to approve was defeated. The FVRD study of the impact of adding Lakeside Condo development needs to be in place before anything can move ahead
- 2010 budget fully adopted

- A Moorage Cmte of 4 was appointed by the Board Chair and has met twice. Participants: Mr. Payeur, Mr. Williamson, Mr. Mervyn and Mr. Piatrowski
- Copies of responses from leaseholders to the survey sent out with the lease payment notice, were attached to the information package

7. Governance Update

- the next meeting is April 28 at 2 pm in the Community Hall
- Dave and Virginia will meet prior to this meeting
- It is expected that the meeting will address the Soowahlie Report and the response of the Province to the City's requests

8. Community School Update

- AGM April 21 at 7 pm
- Spring Fling May 13

9. Community Safety Update

- the Park Patrol is operating, with a bylaw enforcement focus at this time
- COP training is May 1
- We need at least 20 – 25 people to operate, so contact your neighbours
- Forms will be available at the Spring General Meeting
- The Operations Manual was given to ICBC and the RCMP

10. CLPB Cmte Updates

- recommendations from the Parking Task Force will be presented at a special meeting on April 14 at 5 pm

11. Market in the Park

- signs discussion – that a 1 sided sign be attached to the bridge from the west parking lot; that the banner be 2 sided; that the west parking lot sign and the no smoking signs will be put up and removed each Saturday when the Market operates
- LORNA will write to the CLPB asking for permission for the no smoking signs, the parking lot sign and the banner; she will send this letter first to the CLCA Exec, for review
- JANE/MARGIE that the CLCA approve the purchase of 3 “no smoking” signs, a 1 sided sandwich sign for the west parking lot and a 2 sided banner, pending approval of the Cultus Lake Park Board. CARRIED
- Lorna reported that she received a letter from the Park Board outlining certain requirements:
- We must increase the liability insurance from \$2 million to \$5 million; she has contacted the insurance agency and is waiting for a reply
- We must supply a refundable security deposit of \$1,000 and a non-refundable security payment of \$100

- Any additional services from staff will be billed at their hourly rate plus overhead and will be deducted from the \$1,000 security deposit before it is returned
- We must complete the “special events” form
- LEWIS/JOANNE that the Market Manager comply with the special events procedures as required by the Cultus Lake Park Board. CARRIED
- Parking for vendors – the possibility of a parking pass for vendors will be discussed by the Board
- LORNA will inform the vendors that the Market has asked the Board for this consideration in the invitation letter that goes to vendors this week

12. Newsletter Update

- Margie took 10 copies to the Tourism office and they were well appreciated, so we should include them in our distribution
- There was some discussion about whether we are reaching the summer residents; should we try door-to-door delivery; try to get e-mail addresses (which we have done at general meetings)
- One issue is that if you tell Canada Post “no junk mail”, you will not get the Newsletter
- It was noted that the Newsletter is on the website and is available around the Lake (restaurants, Park Office, Information Office, the gas station, Market in the Park
- It was suggested we could put some in the letter box attached to the paper boxes
- We can mention at the Spring General Meeting where they are available

13. Items for the Next Park Board Meeting

- need for COP volunteers
- report on the canoe launch
- Spring General Meeting
- How many refunds to campers (Ron has asked for questions to come to him before the meeting)
- Providing written replies to publicly asked questions which need to be researched

14. New Business

14.1 Executive Roles/Tasks

- it was agreed that executive Members with specific tasks will have a list ready by the June meeting
- it was agreed that the Secretary will have the Post Office Box key and will check the mail weekly; the back up key will be held by the Treasurer, who will check the mail when the Secretary is away
- it was agreed that the booking of rooms and equipment at the Community School will be done by the Community School Liaison person

14.2 Lease Payment Options

- the Board will be discussing the possibility of allowing residents to make their lease payments monthly
- if done this way, utilities may be separate from the lease
- there may be an additional cost to spreading out payments

15. Next Meeting

- May 11, 2010
- Dave will be away

16. Adjournment

- the meeting adjourned at 9:03 pm