

## MINUTES OF THE CLCA EXEC. MEETING OF OCT. 6, 2009

PRESENT: Dave Clyne (chair), Joanne Henderson, Barry Cornfield, Lewis Kirkness, Margie Wilson, Rachel Litchfield, Lorna Griffeth, Virginia O'Brien

REGRETS: Gary Sainiuk, Jane Monesmith, Helen Pauls

1. Call to Order
  - the meeting was called to order at 7:03 pm
2. Approval of the Agenda
  - addition under New Business – Housekeeping Matters
  - agenda approved by consensus
3. Approval of the Minutes of Sept. 9, 2009
  - LEWIS/MARGIE that the Minutes be approved. CARRIED
4. Business Arising From Minutes
  - 4.1 Flooding Follow Up
    - Dave met with Ron Campbell, CAO; Brian Nokleby (CLPB Chair); Bob McRae (resident)
    - lots of work has been done on the Munroe waterfall: flume was enlarged, rocks have been added
    - planned to be done is a wooden wall anchored by iron posts which will increase the volume capacity
    - Dave and Bob checked on some stream, roads and culverts above the washout
    - Some culverts have been replaced
    - Ron Campbell and a Ministry of Forests engineer went up the mountain to review the situation
    - Dave also met with this engineer
    - Ditches will be cleared out this month; culverts may need retaining walls to direct the water more effectively
    - The CAO is writing a letter to the gravel pit manager re concerns about water from their area
    - The Forestry engineer commented that he thought the flooding of water and gravel came from the area of an old clear cut
    - Dave has recorded this comment in his notes for the Stop 21 meeting
  - 4.2 Amendment 21
    - it was noted that the Community School is donating the gym rental cost for the meeting on Oct 13
    - Dave presented an Agenda for this meeting
    - This will be the only opportunity for input for the next 5 – 10 yrs.
    - International Ridge is protected from logging

- Public pressure has resulted in large areas being removed from the original Amendment plan
- Amendment 20 has also been submitted from a local First Nations Cooperative, for the same territory
- The essence of Amendment 21 is that there will be no requirement for public consultation if the original parameters for logging have to be altered due to restrictions for wildlife, environmental or other concerns
- Frost Creek needs to be protected because it is a major spawning area; also, after clear cut logging on Black Mtn in the 1980s, a major storm pushed huge logs down the creek to the lake, and then across to smash the docks
- Vedder Mtn concerns:
  - 1) the flooding at north end above Lakeshore and Munroe may have been affected by excess run-off from a 10 -20 yr old clear cut beside the gravel pit; also logging southwest of the homes at the end of Lakeshore and Munroe
  - 2) protection of watershed
  - 3) protection of stream beds to prevent slides, logs and debris from going into the Lake
  - 4) protection of the mountain biking and hiking trails
  - 5) protection of old growth at the Lindell end
- Help is required at 6:00 pm to set up chairs, etc for the meeting
- LORNA will pick up supplies for coffee and water
- BARRY and LEWIS will make a sign to be put on our sandwich board
- More signs can be put on mailboxes, the kiosk, information office and Admin. office

#### 4.3 Kevin's Memorial Update

- the Arborist will take Nancy to some possible locations for the tree and recommend appropriate types

#### 4.4 FVRD Grant in Aid Discussion

- LEWIS/BARRY that we apply to the FVRD by letter for a Grant in Aid for the Newsletter, indicating the cost of printing and mailing, plus the number of volunteer hrs involved
- Discussion ensued – cost of newsletter production: income ( including \$750 from the CLPB for 2009) - \$1775; expenses - \$1,672
- We may not get a grant from the CLPB again
- The Market in the Park has as its mandate, the production of a newsletter and has paid for the cost in the past; the Market does make a profit
- The Community School has asked the CLCA to apply for Grant in Aid to assist with costs for Earth Week in April 2010
- Motion withdrawn
- LEWIS/BARRY, that the CLCA apply to the FVRD for a Grant in Aid (amount to be determined) to assist the Cultus Lake Community School in organizing and presenting Earth Week in April 2010. CARRIED

## 5. Treasurer's Report

- note that items from 2008 and 2009 are included
- note that the mandate of the Market in the Park is to transfer 10% of profits to the CLCA account each year when the Market is over
- note that we have a community bank account, which has no service charges if we have less than 10 transactions, and free cheques
- note that future reports will reflect an in and out accounting of revenues and expenses for the Newsletter, as a separate item
- note that this report is self- audited as of Sept. 30, 2009

### CULTUS LAKE COMMUNITY ASSOCIATION

Balance forward from Aug. 25, 2008 \$1,766.30

#### RECEIPTS:

Membership dues	450.00	
Donations	30.00	
Transfer from Market in the Park 2008	375.00	
Transfer from Market in the Park 2009	618.00	
Interest earned	1.76	
<b>TOTAL RECEIPTS</b>		<u>1,474.76</u>
Sub total		3,241.06

#### EXPENSES:

Refreshments	60.87	
Minister of Finance & Corporate Affairs 08&09	50.00	
Bank Charges	9.00	
All Candidates Mtg		
Advertising	402.07	
Gym rental	55.00	
Honourarium	57.95	
Total for All Candidates Mtg	515.02	
Gym rentals for Spring Mtg and AGM	105.00	
Flowers	20.16	
Printing re Flood	8.03	
Donation to CL Comm. School for playground equip.	100.00	
Photocopies 08 & 09	263.28	
Office Expenses	32.42	
Basket for Park Staff re flooding	50.00	
Appreciation items for Park Patrol	58.30	
<b>TOTAL EXPENSES</b>		<u>1,328.08</u>
<b>BALANCE ON HAND SEPT. 30, 2009</b>		1,912.98

### MARKET IN THE PARK

Balance forward Aug. 25, 2008 \$3,317.45

#### RECEIPTS:

Space rentals	6,315.00	
Postcard sales	3.95	
Float redeposit 08 & 09	100.00	
Newsletter (Cultus Lake View):		

Advertising	1,025.00	
Grant from CLPB	750.00	
Sub total		1,775.00
TOTAL RECEIPTS		<u>8,193.95</u>
Sub Total		11,511.40
EXPENSES:		
Misc.		
Vendor refund	25.00	
Lime Spreader	275.47	
Liability Insurance	540.00	
Hanging Baskets	369.60	
Float	50.00	
Storage	183.00	
Chairs	10.00	
Long distance, receipt books, garbage bags	50.52	
Sub Total Misc.		1,503.59
Market Assistant	420.00	
Office Supplies	113.18	
Advertising	1,008.75	
Postage re vendor notification	111.08	
Transfer to CLCA 2008	375.00	
Transfer to CLCA 2009	618.00	
Musicians	900.00	
Newsletter (Cultus Lake View):		
Printing	1,203.30	
Postage	469.33	
Sub Total		1,672.63
TOTAL EXPENSES		<u>6,722.23</u>
BALANCE ON HAND SEPT. 30, 2009		4,789.17
TOTAL FUNDS ON HAND		1,192.18
		<u>4,789.17</u>
		6,701.35

6. Park Board Report

- Joanne will be meeting with Lynn Orstad, FVRD Manager of Emergency Programs and will mention to her our concern about Munroe Dr flooding Sept. 23, 2009
- General Matters: damage deposits for Community Hall – recommended forfeiture of whole deposit, rather than just part. CAO noted that this has been added as a clause and an increase is forthcoming
- Unfinished Business: Community Hall insurance – decision to adopt the fourth option of an annual premium of \$2,250 included in the Board policy, to be recouped through the rental agreements with the various users. Users would be responsible for permits over and above the rental and insurance fees. Staff to report back in 1 year.

- Santas's Funland residential component – two residences used, only 1 being paid for; no approval for second suite; not clear about the nature of the business. To be brought to the Board at the next meeting. Privacy issues keep it from going to Lease Advisory Cmte
- New Business – Correspondence
  - Around the Lake Give'r Take annual trial race Oct 17, 2009. Approved
  - request from Shannon Couckuyt from Beach Buoy for 12 month residency denied once again
  - resolution to be submitted to D. Lamson for submission to FVRD requesting their endorsement and submission of the resolution to the UBCM Executive as a late resolution for this year's conference: to amend their membership requirements to read...collect taxes " or collect land lease payments"... this allowing CLPB to become a member
- Reports: CAO met with Emergency Coordinators for Electoral Area E re structuring their Emergency response team. CL should have a sub-plan within the Regional one.
- CAO concern over new construction 136 First Av. Encroachment of balcony on lakefront setback. Building Inspector only contracted to enforce code, not setbacks or zoning. This needs to be changed in a future contract.
- Parking Task Force Minutes for Sept. 18 submitted (not yet approved) and progress summarized by Commissioner Skonberg

#### 7. Governance Update

- there will be lots of information in the Newsletter, so encourage neighbours and friends to read it
- Thanks to Dave for all his hard work on this article
- The date of the next meeting has not been set
- Soowahlie will present their report
- all the funding for the process is used up
- Application will be made for additional funding to complete the process
- We expect this will be granted

#### 8. Community School Update

- they need \$20,000 to complete the next phase of the playground
- all grades are full, except for kindergarten

#### 9. Website Update

- information about Amendment 21 can be added

#### 10. Community Safety Update

- the final revision of the Operations Manual for COP is in process
- there should be a report from the Park Patrol by the next meeting

#### 11. CLPB Committee Updates

#### Design Cmte

- they met to discuss and revise suggested Terms of Reference
- also, the Waterpark owner presented plans to extend the main building to include a new kitchen and outdoor eating area for patrons
- there was discussion about a new roof for the entire structure
- the Cmte recommended metal, blue to match Pala Lago
- the Cmte has been asked to prepare a report on the implications of having design guidelines for residential and commercial properties
- it was noted that such guidelines were in place a few years ago
- concern was expressed about the number of trees being removed when new homes are constructed and there being no evidence of replacement trees having been planted by the CLPB
- the Board was asked about this and indicated that the tree removal fees are being held in a reserve account

#### Parking Task Force

- recommendations are in process
- there is 1 more meeting before the report is due

#### Other Cmtes

- waiting for Terms of Reference to be done
- earliest time to meet would be Nov.

#### 12. Market in the Park

- LORNA will do a budget for the next meeting
- New tables are needed
- HELEN will transport them when they are purchased
- An estimate for a sandwich sign for the west parking lot has been requested
- This sign would indicate that the Market is open in the east parking lot
- It was agreed that this sign should be attached by chain to the footbridge
- There will also be estimates on having large No Smoking signs, perhaps on a type of tripod
- The banner will be changed to read “ June” instead of “ May “
- The Market wants to provide a service or purchase for the CLPB
- It was suggested that the Market assist in paying for the replacement of the sandy area with soil and grass
- BARRY/MARGIE that the CLCA send a letter to the CLPB thanking Public Works for their assistance in providing picnic tables and garbage containers for the Market. CARRIED
- DAVE will write this letter
- It was noted that the picnic tables have to be removed after the Market, because the area is part of the parking lot

#### 13. Newsletter Update

- it is at the printers; we have some new ads
- RACHEL will see if the CLPB Boardroom would be available for folding the Newsletter on Wed or Thurs.

- It was noted that the Newsletter has expanded and improved greatly in the past couple of years; Thanks to Dave and Barry for their great work!
- It was agreed that DAVE would write a letter of thanks to the printer, for her patience and promptness
- It was noted that Public Works wants to place an announcement about Spring Cleanup
- RACHEL will inform them that the next deadline is March 15/10, but that it is appreciated if submissions could be sent to Barry as soon as possible before then

#### 14. Items for the Next CLPB Meeting

- 1) sign on the west side which says “ Main Beach” ; this seems to be confusing to some visitors
- Perhaps it should say “ West Side Parking” or “Auxiliary Parking”
- 2) inform them that the Newsletter is out
- 3) thank them for the work done so far on Munroe Dr re flood prevention

#### 15. New Business

##### 15.1 Housekeeping Matters

- at the beginning of the meeting, Dave welcomed Rachel to the Executive
- Rachel stated that she is bound by confidentiality re CLPB files and other items; she will excuse herself if she feels she is in conflict
- her family has along history at CL and she is eager to be part of preserving the Park
- Dave indicated that our meetings now have quite a long agenda and so asked members to remain focused on topic
- He will give priority, during discussion, to members who have not spoken before or recently

#### 16. Next Meeting

- will be Tues Nov. 10; Dave will be away Oct 23 to Nov 23; Margie will chair the meeting

#### 17. Adjournment

- BARRY/LEWIS that the meeting adjourn at 9:03 pm.